

**BLUE HILLS FIRE DISTRICT
MEETING OF FIRE COMMISSIONERS
LOCATION: 1021 BLUE HILLS AVENUE
BLOOMFIELD, CT
WEDNESDAY, OCTOBER 3, 2018
@ 7:00 PM**

MINUTES

CALL TO ORDER: The monthly meeting of Fire Commissioners was called to order at 7:25 p.m. and a moment of silence was observed.

PRESENT: Present at the meeting were Chief Willie Jones, Chair Ariel Marzouca Jaunai, Vice Chair Jacqueline Massey Greene, Commissioner Mark Manson, Lieutenant Vincent Jaunai, Director of Finance and Administration Errol Bartley, Attorney Carl Landolina and District Clerk Valda Thompson.

Chair Marzouca-Jaunai made a motion to approve the minutes of September 5, 2018. Chair Marzouca-Jaunai made a motion to add the Special Meeting held September 6, 2018 for approval. The motion was seconded by Commissioner Manson. The motion carried unanimously.

Chair Marzouca-Jaunai made a motion to move item #6 on the agenda, Fire Marshal's Report, to item #4. The motion was seconded by Commissioner Manson. The motion carried unanimously.

FIRE MARSHAL'S REPORT: Fire Marshall Lewis stated the office was busy meeting with general contractors at 330 Park Avenue. Trader Joes' fire inspections are completed. Seabury's inspection is still in process. Please refer to the monthly Report for further details.

Attorney Carl Landolina discussed with the Board the process of creating a Charter for the Blue Hills Fire District. Many questions were asked. The Board of Fire Commission will need to create a Charter Commission that's made up of a range between 5-15 individuals. The Board will decide the number of individuals on the Commission. The process of creating a Charter for the Blue Hills Fire District will take at least 16 months.

CHIEF'S REPORT: Chief Jones left the meeting to respond to a call. For additional information, please refer to the Chief's monthly report.

DIRECTOR OF FINANCE AND ADMINISTRATION REPORT: Errol Bartley stated that the District's finances are in good standing. Errol handed out a summary report of the current financials for the months of August and September.

TRAINING REPORT: none

HOUSE CAPTAIN'S REPORT: none

SAFETY OFFICER'S REPORT: none

COMMUNITY OUTREACH REPORT Chair Marzouca-Jaunai spoke on behalf of Lieutenant Jaunai. The Blue Hills Fire District participated in the funeral services for two past members, Firefighter Norman Jackson and Deputy Chief William Bernard. May they both Rest in Peace. Please refer to Lieutenant Jaunai's outreach updates.

DEPARTMENT /GOOD WELFARE: none

CITIZEN STATEMENTS/COMMENTS: Anne Wall wanted an update on the Bylaws.

PAYMENT OF INVOICES AND VOUCHERS: Vice Chair Massey-Greene made a motion to pay invoices and vouchers. The motion was seconded by Commissioner Mark Manson. The motion carried unanimously.

ADJOURNMENT: A motion was made by Vice Chair Massey-Greene to adjourn the meeting at 8:20 PM. The motion was seconded by Commissioner Mark Manson. The motion carried unanimously.

Please note the next meeting is scheduled for November 7, 2018