

**BLUE HILLS FIRE DISTRICT  
MEETING OF FIRE COMMISSIONERS  
LOCATION: 1021 BLUE HILLS AVENUE  
BLOOMFIELD, CT  
WEDNESDAY, MAY 2, 2018  
@ 7:00 PM**

**MINUTES**

**CALL TO ORDER:** The monthly meeting of Fire Commissioners was called to order at 7:05 p.m. and a moment of silence was observed.

**PRESENT:** Present at the meeting was Chair Ariel Marzouca Jaunai, Vice Chair Jacqueline Massey Greene, Commissioner Tanya Farmer, Acting Chief Willie Jones, Fire Marshal William Lewis, Interim Director of Finance and Administration Errol Bartley, Firefighter Vincent Jaunai, and District Clerk Valda Thompson.

Chair Marzouca-Jaunai made a motion to add the Special Meeting Minutes approval to line item three. The motion was seconded by Commissioner Farmer. The motion carried unanimously.

Vice Chair Massey-Greene made a motion to accept the April's Minutes. The motion was seconded by Commissioner Farmer. The motion carried unanimously.

Vice Chair Massey-Greene made a motion to accept April's Special Meeting Minutes. The motion was seconded by Commissioner Farmer. The motion carried unanimously.

**CHIEF'S REPORT:** Acting Chief Jones stated that there were no major incidents within the last month. Volunteers wanted signs has been placed at all 3 fire stations. Acting Chief Jones stated we received six applications for individuals who would like to become members of the Blue Hills Fire District. Their applications are in process. All fire extinguishers have been serviced at all 3 fire stations by Southern New England Fire Protection.

Acting Chief Willie Jones recommended Justin Cusson to be the new hire of the Blue Hills Fire District. For additional information, please refer to the Acting Chief's monthly report.

**FIRE MARSHAL'S REPORT:** Fire Marshal Lewis stated his office has been very busy with inspections for certificate of occupancy, plan reviews and fire investigation. For additional information, please refer to the Fire Marshal's monthly report.

**INTERIM DIRECTOR OF FINANCE AND ADMINISTRATION REPORT:** Errol Bartley stated that the District's finances are in good standing.

**TRAINING REPORT:** Acting Chief Jones stated that the District will have dual Live Burn Drills on May 7<sup>th</sup> and May 14<sup>th</sup>, with Windsor Fire Department and Hazmat Drill with Bloomfield Center on May 8<sup>th</sup>. Acting Chief Jones recommended that the members should attend June School.

**HOUSE CAPTAIN'S REPORT:** Fire Marshal Lewis stated Station 3 Sprinkler system and the overhead doors at all three stations have been serviced.

**SAFETY OFFICER'S REPORT:** none

**COMMUNITY OUTREACH REPORT:** The Educational Fun Day is scheduled for June 9, 2018. Applications for the internship program are coming in. Blue Hills Fire District will be participating in the Celebrating Bloomfield the weekend of June 1<sup>st</sup> -3<sup>rd</sup>, 2018.

**DEPARTMENT /GOOD WELFARE:** Commissioner Farmer stated the District needs to have a budget meeting to be ready for the annual meeting. Vice Chair Massey-Green made a motion to hire Justin Cusson effective July 1, 2018. The motion was seconded by Commissioner Farmer. The motion carried unanimously.

**CITIZEN STATEMENTS/COMMENTS:** Edith Fein would like to add four items to the agenda. Chair Marzouca Jaunai stated she cannot add agenda items to the agenda at the Commissioners meeting. Donna Banks requested the use of the Blue Hills Fire District's back parking lot to host the yearly Back to School Fair on August 18, 2018. Vice Chair Massey Greene made a motion to allow Donna Banks to host the Back to School Fair. The motion was seconded by Commissioner Farmer. The motion carried unanimously.

**PAYMENT OF INVOICES AND VOUCHERS:** A motion was made by Vice Chair Massey Greene to pay all invoices and vouchers. The motion was seconded by Chair Marzouca Jaunai. The motion carried unanimously.

**ADJOURNMENT:** A motion was made by Vice Chair Massey Greene to adjourn the meeting at 8:06 P.M. The motion was seconded by Chair Jaunai. The motion carried unanimously.

Please note the next meeting is scheduled for June 6, 2018