

BLUE HILLS FIRE DISTRICT  
MEETING OF FIRE COMMISSIONERS

WEDNESDAY, NOVEMBER 2, 2016

MINUTES

**CALL TO ORDER:** The monthly meeting of Fire Commissioners was called to order at 7:00 p.m. and a moment of silence was observed.

**PRESENT:** Present at the meeting was, Chairman Tanya Farmer, Commissioner Jerry Hughes, Commissioner Ariel Marzouca-Jaunai, Chief Robert Farmer Treasurer Errol Bartley, Fire Marshall Bill Lewis, Firefighter Vincent Jaunai, Barbara Bagnall, Keith Bennett, Jacqueline Massey Greene, Anne Wall, Karen Jackson, Barbara Wilson, Rebecca Hayes, Firefighter Dwayne McLish, Firefighter Robert Farmer III and District Clerk Valda Thompson.

**READING OF PREVIOUS MINUTES:** District Clerk Valda Thompson read the minutes from last month's meeting. A motion was made to accept the minutes as read. The motion was seconded. The motion carried.

**CHIEF'S REPORT:** Chief Farmer stated that there were 39 calls in the month of October. There were 26.8 manpower hours. Chief Farmer stated that there was a car accident in which the vehicle damaged the Condo structure. Three vehicles at 9 Camelot Drive were on fire and with very little manpower the Department contained the fire. There was an incident at 31 Tobey Road where Chief Farmer and Deputy Fire Marshall Nelson assisted the PD with shutting down a party because the building was not zoned to host it. The AFG Grant period opened between October 11 -14. Chief Farmer stated that he has 75% of the grant application to request funds to replace SCBA already written. November 11, 2016 is the deadline for the grant application to be submitted.

Please refer to incident run log.

**FIRE MARSHALL'S REPORT:** McDonald's on Cottage Grove Rd. reopened November 1, 2016 and Wendy's is demolished for renovations. Please refer to Fire Marshall Lewis' monthly paper report for details.

**TRAINING REPORT:** Chief Farmer reported on behalf of Training Officer Davis that the Pump Operator Class was completed on October 29, 2016.

**TREASURER'S REPORT:** Treasurer Bartley stated the District's finances are in a good standing

**HOUSE CAPTAIN'S REPORT:** Chief Farmer reported on behalf of Captain Nelson that the flood lights in front of headquarters have been replaced with energy efficient bulbs.

**SAFETY OFFICER'S REPORT:** Chief Farmer reported on behalf of Safety Officer Serignese that the Safety Committee will be meeting soon.

**COMMUNITY OUTREACH REPORT:** Firefighter Jaunai stated that October was fire safety month. The following events were attended: On 10/12/16, CRT at 9:00 a.m.; on 10/17/16, The Early Learning Center; on 10/18/16, at CREC School for a 10:00 a.m. presentation; on 10/19/16, The Early Learning Center open house at 6:00 p.m.; on 10/21/16 The Boo Bash at the Leisure Services at 6:00 p.m. The Department received a breakfast invitation with teacher and staff at the CREC School for 10/26/16. On 10/30/16 Bethel AME Church invited the District for a service for friends & family at 9:00 a.m. Firefighter Jaunai attended. On 11/12/16 the District was invited to Hope Seventh Day Church for Firefighter's Appreciation Day at 11:00 a.m. Vincent Jaunai will attend, everyone is welcome to join.

**DEPARTMENT CONCERNS/GOODS AND WELFARE:** Commissioner Ariel Marzouca-Jaunai made a motion to participate in the Thanksgiving basket program and the Adopt a Family program for Christmas with the town Leisure Youth Services. Total donation in the amount of \$1500.00. The motion was seconded. The motion carried.

Treasurer Bartley requested that the District order a date stamp in order to label when Assistant Chief Rickis receives bills in the mail. Commissioner Farmer asked Clerk Thompson to have the stamp ordered.

**CITIZEN'S STATEMENT AND COMMENTS:** Jacqueline Massey-Greene requested that the Commissioners come together in peace and asked that the Board begin working on Bylaws. Ann Wall also asked about the Bylaws. Chairman Farmer stated the Board had been advised by the Attorney not to discuss things not on the agenda. Commissioner Ariel Marzouca Jaunai stated that the Board may be able to have bylaws written by March 2017.

**PAYMENT OF INVOICES AND VOUCHERS:** A motion was made to pay all invoices and vouchers. The motion was seconded and carried.

**ADJOURNMENT:** A motion was made to adjourn the meeting at 7:35 p.m. The motion was seconded and carried.

PLEASE NOTE THAT THE NEXT MEETING IS SCHEDULED FOR DECEMBER 7, 2016